

GOVT. DEGREE COLLEGE PULWAMA. J & K INDIA
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the meeting/Action Taken Report
(21th April 2018, 2.00PM)

Agenda

1. Reading of the previous minutes
2. Submission of previous AQAR 2017-18
3. Student Satisfaction Survey (SSS) implementation and feedback from different stake holders
4. Data Collection from various Departments and Conveners of various Committees for AQAR 2018-19.
5. Collect and upload the learning outcome on the college website as required by the NAAC.

Details

1. Reading of the previous minutes and action taken: The minutes of the previous meeting were read, confirmed and recorded..

2. AQAR Submission for the year 2017-18: All the data collected required for the submission of AQAR 2017-18 needs to be compiled and consolidated criteria wise for the online submission of the same. .

3. Student Satisfaction Survey (SSS) implementation: The templates of Student Satisfaction Survey (SSS) should be ready to be circulated among the stakeholders for the submission of corresponding AQAR 2018-19.

4. Collection of learning outcomes from all the departments and compilation of the same to be uploaded on college website.

5. Preparation of academic and activities calendar for the year 2018-19. It was decided in the meeting that the activities calendar be prepared for the year 2018-19 in consultation with different stakeholders.

The meeting ended with the vote of thanks. Following members of IQAC cell were present in the meeting

1. Principal of the College
2. Coordinator IQAC
3. Dr. Parvaiz Ahmad Bhat (Sr Assistant Professor)
4. Dr. Oyais Ahmad Chat (Assistant Professor)

5. Dr Mushtaq Ahmad Malik (Associate Professor)
6. Mr. Gh. Mohd Nengroo (Associate Professor)
7. Binish Jahan Zaib (Student)
8. Adil Rashid (Student)

GOVT. DEGREE COLLEGE PULWAMA. J & K INDIA
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the meeting/Action Taken Report

(18th September 2018, 11.00 AM)

Agenda

1. Reading of the previous minutes
2. Status of **Student Satisfaction Survey (SSS) and** Feedback from students/Alumni/Teachers
3. Status of data collection required for AQAR-2017-18 submission
4. Status of framing Learning Outcome.

Details

1. Reading of the previous minutes and action taken: The minutes of the previous meeting were read, confirmed and recorded.

2. Student Satisfaction Survey (SSS) and Feedback from students/Alumni/Teachers. SSS Feedback forms circulated among different stakeholders in prescribed templates were collected and are in the process of analysis. Feedback forms vis-à-vis programme, institution, teachers are still in circulation among the students and are expected to return to the IQAC in 20 days.

3. Status of data collection required for AQAR-2017-18 submission: 70 % of the data required for the submission of said IQAR has been received from various departments and conveners of different committees. It was resolved to send reminders to the departments/conveners who failed to submit the data on time.

4. The learning outcomes were collected from all the subjects in the soft form in the prescribed formats. The outcomes were compiled by IQAC and handed over to Incharge Website to be uploaded on the college website.

The meeting ended with the vote of thanks. Following members of IQAC cell were present in the meeting

1. Principal of the College
2. Coordinator IQAC
3. Dr. Parvaiz Ahmad Bhat (Sr Assistant Professor)
4. Dr. Oyais Ahmad Chat (Assistant Professor)
5. Dr Mushtaq Ahmad Malik (Associate Professor)
6. Mr. Gh. Mohd Nengroo (Associate Professor)
7. Binish Jahan Zaib (Student)

8. Adil Rashid (Student)